

MINUTES OF MARCH 5, 2002
PARAMEDIC TASK FORCE MEETING
Airport Host Hotel
Sacramento

<u>MEMBERS PRESENT</u>	<u>EMSA STAFF PRESENT</u>	<u>ALTERNATES PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>ALTERNATES ABSENT</u>
Tom McGinnis Kym Mitchell Jan Ogar Jim Pointer Kevin White	Nancy Steiner Connie Telford Craig Stroup	Mike Metro	Dean Anderson Debbie Becker Bill Bower Bill Cody Carol Gunter Jim Holbrook Sabina Imrie Bill Koenig Kevin Rittger Cheryl Smith	Linda Anderson Nancy Eubanks Nancy Justin Dick Mayberry Linda Mulgrew Ray Navarro David Nevins Frank Pratt

I Review and Approval of February 5, 2002 Meeting Minutes

The February 5, 2002 minutes were approved with the addition of a bullet under the discussion of Field Internships, Core issues of conversation, which states “Hospitals that participate in the EMS systems should also have regulatory requirements for providing training”. This change will be added to the minutes (underlined) which will be posted on the EMS Authority’s website.

II Setting of the Agenda

Nancy Steiner announced that next months meeting may be held in San Diego at the Westin-Horton Plaza on April 2. In April the EMT-I Task Force (which normally meets the day after the PTF in the same location to make it easier for members that are on both Task Forces) will be meeting for two days (April 3 and 4) in San Diego in order to hear presentations from four different testing organization representatives who are interested in having their test be considered as the state designated test for EMT-I Certification. She will query the PTF members by e-mail to see if this arrangement is OK. Members of the PTF are invited to attend these presentations.

III Update on Work of the Data Committee on Data Set and Indicators

Craig Stroup gave a brief update on the work of the Data Committee on the Data Set and Indicators. He explained that the CEMSIS Data Set has almost been completed by the Data Ad Hoc Committee and has also been presented to the Data Vision Committee and the PTF for review. The Data Set and Indicators that are now in place are going to be used for evaluation and use by the new vendor that has been awarded the task of developing the data computer system. The 14 Core Indicators and approximately 18 sub indicators have also been developed and reviewed by the Data Ad Hoc Committee and the PTF and Data Vision Committee. This document will be distributed on the list serve and will also be posted on the EMSA website so that anyone may have access to it. It was also noted that this document is still a draft and may have future changes made to it.

There was some discussion that transport and wait times should be added to the core indicators. There was also a request for scheduled and unscheduled queue times and on scene times for interfacility transports. It was suggested that this task might be given to the IFT Task Force to determine what the roll of EMS is in interfacility transports. Craig will add these items for comments.

It was noted that small groups that are willing to participate in this process before it is put into regulations will test the data set and data system. It was also noted that outcome data might still be problematic. A draft of the data set will be posted to the EMSA website with a preface that will explain the approach for implementation of the data system and will also include timelines.

IV Review of Revised (3/5/02 Version) EMS System Evaluation and Improvement Program Model Guidelines

The PTF began review the EIP Guidelines on page 22, EMS SYSTEM EVALUATION after noting a few minor changes on the first several pages. Craig explained that this section, once data, etc. is collected, explains evaluating the data and what actions an agency may take based on the data collected.

It was recommended to highlight all recommended regulation changes throughout the document. It was also recommended that *Transportation and Facilities (which would include such items as response times, wait time, hospital diversion, etc.)* be added to the list of quality improvement indicators under the Organization of Information section to be consistent with the EMS System Guidelines that currently exist.

On page 23, the PTF discussed adding more examples to the appendix of the “Structure + Process = Outcome” equation to clarify how the various type of agencies (provider, local, state) would use this equation. Also, on page 23 there was some discussion regarding confusion of the difference between Recommended Quality Indicators and Core Indicators. Craig Stroup will reword the paragraph under Recommended Quality Indicators for clarity.

Under Presentations, Cube Listing will be added to the list of methods of presentations. Craig described a Cube List as a program that takes data and puts it in a cube in the computer and data can be moved around with a mouse and it will list everything simply and will make presentations simple.

The sections Quality Consortium and Quality Task Teams will be reworded to describe a process rather than naming specific groups that need to be developed.

Other Discussion

Nancy Steiner brought to the attention of the PTF members concern that was expressed regarding scheduling discussion of CQI at the northern meetings only and training issues only at the southern meetings. This schedule had been initiated because of time constraints for some EMS

Authority staff. It was requested that the PTF members reconsider this scheduling. Concern was expressed that it may be sometimes difficult for members to get to the meetings in the other section of the state and, especially for initial training (field internships), there are very different issues in the northern part of the state than in the southern part of the state. It was felt that it is very important that both topics be discussed at each meeting so that members that could only attend the meetings in their section of the state be involved in both topics currently under discussion. There was a suggestion that at least 90 minutes of each meeting be dedicated to the other topic if there is anything to discuss.

There was also some discussion surrounding initial training, clinical and field internship issues which the PTF will discuss in more detail at the next meeting. Nancy Steiner will draft proposed regulation changes that were discussed at the last meeting regarding training issues and provider and local EMS responsibilities for discussion at the next meeting.

V Schedule Next Meeting

The next meeting will be held on April 2, 2002 in San Diego.

VI Adjournment

The meeting adjourned at 2:00 p.m.